



JEFFERSON COUNTY DRAINAGE DISTRICT NO. 6
Karen J. Stewart, MBA, CTP Business Manager: Purchasing Agent

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IFB Number: IFB 17-007/KJS
IFB Title: Comprehensive Disaster Recovery FEMA Grant
Management Consulting Services
IFB Due: **2:00 PM, CST, Thursday, October 5, 2017**
Addendum No.: 1
Issued (Date): September 28, 2017

TO BIDDER: This Addendum is an integral part of the IFB package under consideration by you as a Bidder in connection with the subject matter herein identified. Jefferson County deems all sealed proposals to have been proffered in recognition and consideration of the entire IFB package – **including all addenda**. For purposes of clarification, **receipt of this present Addendum by a Bidder should be evidenced by returning it (signed) as part of the Bidder’s sealed proposal**. If the Proposal has already been received by the Jefferson County Drainage District No 6 Purchasing Department, Bidder should return this addendum in a separate sealed envelope, clearly marked with the IFB Name, IFB Number, and Opening Date and Time, as stated above.

Reason for Issuance of this addendum: To remove all references to FEMA 404 Grant Consulting. This RFP will only focus on 406 FEMA Public Assistance ONLY.

Changes to page 3 of the bid specifications :

1 Introduction to Proposers

The purpose of this Request for Proposal (RFP) is for The District to acquire comprehensive disaster recovery management services, including, but not limited to:

- FEMA Public Assistance Advisory Services;
- **FEMA 404** and 406 Hazard Mitigation Expertise;
- Financial and Grant Management Support

Changes to page 18 of the bid specifications :

3. Scope of Services

3.1 Objective

The selected contractor will assist the District in strategically managing the District claim development and administration under Federal and State Disaster Programs related to Hurricane Harvey, and any proceeding disasters during the term of this contract. Such Federal Programs may include, but not limited to: FEMA Public Assistance (PA), **FEMA**

404 and 406 Hazard Mitigation Grant Program (HMGP). Examples of disaster recovery services that may be required include:

Changes to page 18 of the bid specifications :

- 10. Assist in the development of hazard mitigation proposals under Sections 406 and 404 of the Stafford Act.

Changes to page 19 of the bid specifications :

- B. FEMA 404 and 406 Hazard Mitigation Expertise
1. Assist in identifying, developing and evaluating opportunities for hazard mitigation projects to reduce or eliminate risk from future events.
2. Prepare hazard mitigation proposals, grant applications, benefit cost analysis, and other services related to Hazard Mitigation Grant Program, Pre-Disaster Mitigation, and other mitigation programs.

Changes to page 20 of the bid specifications :

- 5. Experience developing Letters of Interest (LOIs) for the FEMA 404 and 406 Hazard Mitigation Program.

Company Submitting Bid:

Name:

Address: _____

City, State: _____

Contact Numbers: _____

Officer's Signature: _____ Date: _____

Printed Name

The information included herein is hereby incorporated into the documents of this present Bid matter and supersedes any conflicting documents or portion thereof previously issued.

Receipt of this Addendum is hereby acknowledged by the undersigned Bidder:

ATTEST:

Witness

Witness

Approved by _____ Date: _____

Authorized Signature (Bidder)

Title of Person Signing Above

Typed Name of Business or Individual

Address

